

BOOKMARK

FRONT



Interested in Parliamentary Training?

Ask Sigma Delta

Meets every 3rd Tuesday
Study Session 9:00 AM
Meeting 10:00 AM

Christ Lutheran Church
4761 Cass Street
Pacific Beach, CA 92109

858-452-8266
or 619-698-4338

www.bobn10ab.com/csap
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Sigma Delta is a unit of the
National Association of
Parliamentarians, providing
workshops, study sessions,
and monthly meetings
designed for
organization members,
officers, employees, and the
general public.

Resources

**National Association of
Parliamentarians (NAP)**
www.parliamentarians.org

**California State
Association of
Parliamentarians**
[www.ca-
parliamentarian.org](http://www.ca-parliamentarian.org)

**Robert's Rules of Order
Newly Revised, (RONR)**
10th edition (2000)

RONR in Brief (2004)
a beginner's guide

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REVERSE

Meeting Know-How

Each Member Has a Right to:

- be notified of upcoming meetings.
- attend meetings and participate in them.
- make, debate, and vote on motions/elections.
- nominate officers and be a nominee.
- ask questions about motions and procedures.
- see the bylaws and other rules of the group.
- see the minutes (records) of prior meetings.

Meeting Participation Rules

- To obtain permission to speak, Stand - and state: "*Mr. /Madame President...*"
- To propose that the group do something, make a motion: "*I move that....*"
- To agree that a motion should be discussed: "*I second the motion.*"
- To speak in favor of the motion: "*I support the motion because..., and I urge the members to vote for it.*"
- To speak against the motion: "*I'm against the motion because ..., and I urge the members to vote against it.*"

Rules of Debate

- Debate is speaking for or against a motion, seeking to persuade others to vote likewise.
- The maker of the motion can speak first.
- Debate alternates *pro* and *con* if possible.
- At most, 10 minutes per speech, and 2 speeches per motion, per person, per day.
- Can't speak a 2nd time if others seek their 1st time.
- Debate must be *germane* (relevant).
- Debate relates to the issue and its merits, not others' motives; be polite and gracious.

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